



CHARITY NUMBER 260532

GIFT AID

I am a UK tax payer and I agree to IPSWICH MENCAP claiming tax on my donation and any donations from the past four (4) years or any future donations made.

Please treat my donations as Gift Aid donations. By ticking this box I confirm that I am paying or will pay an amount of Income Tax and/or Capital Gains Tax to cover the amount Ipswich Mencap and any other charities or Community Amateur Sports Clubs (CASCs) will reclaim for the tax year (6th April one year to 5th April the next year).

Council Tax and VAT do not qualify towards Gift Aid.

Please ensure that your donation is at least equal to the amount of basic rate tax the charity will reclaim on your gift.

If you make a number of Gift Aid donations, you will need to consider the tax you've paid on each donation on an accumulative basis.

If you don't pay enough tax you will need to pay any shortfall in tax to HMRC

Please see the HMRC website for more details

<http://www.hmrc.gov.uk/individuals/giving/gift-aid.htm>

Ipswich Mencap will claim 25 pence of Gift Aid for every £1 that has been given.

Title:

First Names * required

Last Name * required

Email *optional

Telephone:

House Number or Name

Street

Town

County

Postcode

Date

When to get in touch

Please notify Ipswich Mencap if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

Higher rate tax payers

If you pay income tax at the higher rate, you must include all your Gift Aid donations on your Self-Assessment tax return if you want to receive the additional tax relief due to you or ask HMRC to adjust your tax code.

Data Protection

Your details will not be shared with any third party but if you would like more information about the work of Ipswich Mencap and how your support is making a difference please contact at www.ipswichmencap.org.uk or write to Burgess House 236 Felixstowe Road Ipswich IP3 9AD

- PLEASE COMPLETE IN FULL AND RETURN TO THE ABOVE ADDRESS.